

King Ina Church of England Academy

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KING INA



CHURCH OF ENGLAND ACADEMY

Thursday 9th September 2021

Dear Parents and Carers

We have had a great first couple of days back at school, the children have settled really well and have enjoyed being able to mix more and to play together at break times.

We are really pleased with how quickly everyone has adapted to our new systems for coming into school in the mornings and with changes that we have made during the school day. To help us make the start and end of the school day run even more effectively, we would like to remind parents of the following:

- At the start of the day, the school gates open at **8.35am** and children should not be on site before this time, whether on foot or by car, as the staff are not yet on duty.
- At the end of the day, the school gates open at **3.15pm** and we ask that parents do not come to school before this time.
- The Kiss and Drop is designed for stopping and letting children out of the car before moving on, not for parking and walking children to classes. From tomorrow, all Reception and KS1 children coming to school by car will be escorted from the Kiss and Drop to their classrooms by school staff, parents do not need to do this.
- Reception and KS1 children who walk to school, must be taken **all the way** to their classrooms by parents.
- Please make sure that children know the arrangements for collection so that they know where to go at the end of the school day. Should your plans change during the day, please phone or email the office to inform us of the changes.

We thank you in advance for your co-operation and support in making our systems run more smoothly.

Best wishes

Mrs S Svenson
Headteacher