



Date 10<sup>th</sup> May 2022

Dear parents and carers,

Welcome back to the start of the first summer term and we hope this finds you all well.

As a result of the pandemic we have had to change a number of our procedures, particularly in relation to dropping off/collection and settling in. The staff have very much missed having the opportunity to chat to you informally but are very grateful for your continued co-operation during these unusual times. However, as we learn to live with Covid-19, we would like to gradually return to welcoming parents back into Owlets.

Therefore, we propose that from 16<sup>th</sup> May 2022, we will open the first door nearest to the gate from 3pm – 3.15pm to allow parents to collect their children and if you wish, chat to the staff/ your child's key person and look at our new classroom exiting from the furthest door. We will need the playroom cleared by 3.25pm to enable the cleaners access to the room.

We will continue with the current arrival and departure arrangements at lunch times as this is an incredibly busy time.

From 6<sup>th</sup> June 2022, we will start welcoming parents/carers into Owlets in the morning. We will open the door furthest from the gate between 8.45am-9.00am, exiting using the nearest door to the gate.

The pandemic has brought some positive changes such as increased independence and resilience and we will be grateful for your support continuing these routines. We ask that you encourage the children to carry their bags into the playroom as they currently do, placing lunch boxes on the trolley, hanging up their coat and bag as independently as possible.

Once they have washed their hands (please do not enter the toilet area), can you help your child find their name to self-register before settling them to a table activity before saying goodbye. However, if you feel that it is in your child's best interest to separate from you at the door, you are more than welcome to do so. We will close the doors at 9am, to enable staff to continue with registration. Children arriving after 9am will be greeted at the gate.



Mrs Svenson has specified that a mask must be worn when inside the playroom and, additionally in the interests of hygiene we ask that prams are left in the outdoor play area.

We would be grateful if you can prepare your children for these changes by talking to them in advance and look forward to welcoming you in shortly.

Kind regards,

*Michelle de Broise*

Deputy Manager and SENCo