

**Infants:**

Etsome Terrace,  
Somerton, TA11 6LY

Tel: 01458 272537  
kinginainfants@educ.somerset.gov.uk

**KING INA**

CHURCH OF ENGLAND ACADEMY

**Juniors:**

School Lane, Kirkham St.,  
Somerton, TA11 7NL

Tel: 01458 272587  
Kinginajunior@educ.somerset.gov.uk

Registered Office: School Lane, Kirkham Street, Somerton, Somerset TA11 7NL

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## **JOB VACANCY**

**Lunchtime Serving Assistant****Description**

**Dates:** Job start as soon as possible by mutual agreement

**Location:** Somerton, Somerset

**Contract type:** Temporary

**Contract term:** November 2018 – open ended (UFSM funding dependant)

11.25 hours per week; (11.30am to 1.45pm) Monday to Friday.

38 weeks per year (Term time only)

Grade 16, Point 6 - 8

£16,394 - £16,626 (Pro Rata)

King Ina C of E Academy is a diverse, flourishing and vibrant new academy located in the small market town of Somerton.

We are looking for an experienced, energetic and enthusiastic person to be part of a team of catering staff lead by the School's Catering Manager. Working at King Ina C of E Academy's Infant Site, you will be responsible for setting and clearing up, serving lunches to pupils, staff and visitors.

Duties include:

- Start of every day check fridge temperatures and record on sheet
- Unload food boxes
- Check temperature of food and record on temperature sheet
- Serve food to correct portion size and quantity
- Wash up and sterilize all plates, cutlery, serving tins and utensils
- Clean down sinks, serving and kitchen area
- Record and sign cleaning schedule for each job
- Check and record end of day fridge temperatures
- Follow Food Handling for Non-Production Kitchen Procedures
- Understanding of health and hygiene

The successful candidate will need to hold a current certificate in Food Hygiene, if required, training can be provided online at school.

Visit date and times can be arranged. Please phone 01458 272537 for an appointment.

**Please contact Miss Kate Pettemerides, [KPettemerides@educ.somerset.gov.uk](mailto:KPettemerides@educ.somerset.gov.uk) for an application form and job description.**

**Closing date for the receipt of completed application forms:** 9.00am Friday 23<sup>rd</sup> November 2018.

Shortlisting will take place after this date and interviews are planned for week beginning 26<sup>th</sup> November 2018.

King Ina C of E Academy is committed to safer recruitment. Successful candidates will be asked to apply for an Enhanced Disclosure from the Disclosure and Barring Service. Further information about the disclosure can be found at [www.gov.uk/government/.../disclosure-and-barring](http://www.gov.uk/government/.../disclosure-and-barring)

***CVs will not be accepted***